

CHIEF ELECTORAL OFFICER, ODISHA
Home (Elections) Department

No. 3356 Elec., Dated the 20-03-2024



SIMULTANEOUS GENERAL ELECTIONS - 2024

Subject: **SINGLE WINDOW SYSTEM FOR ISSUANCE OF PERMISSIONS DURING MCC (ELECTION) PERIOD**

It is hereby informed to all political parties, candidates and others concerned that “**Single window System**” has been setup in the offices of all District Election Officers & Returning Officers of Odisha, for receiving of applications and to issue permissions to the political parties and candidates for public meetings/rallies/processions/loudspeakers and use of vehicles for election campaigning as well as use of airstrips/airports/helipads/ landing of aircraft/ helicopters.

The procedure at “**Single window System**” will be as follows: -

1. a. The political party/ candidate seeking permission has to apply online through the Mobile App “**Suvidha Candidate**” at least **48 hours** before the event along with details of Expenditure plan in the prescribed format given in Annexure-D1 of Compendium of Instructions on Election Expenditure Monitoring (January-2024) in accordance with the instructions of Election Commission of India.
b. The political party/ candidate seeking permission may also apply at Single Window Cell functioning in the office of the Returning Officer concerned.
c. In case an event/ rally/procession etc. is to be held in the area covering jurisdiction of more than one Returning Officer (Parliamentary Constituency), separate applications have to be submitted to each RO (PC).
2. After obtaining necessary clearance, from other departments such as fire, local authorities, land owning agencies, DISCOM (Electricity), Police etc. the permission will be issued to the political party/candidate within **36 hours** of the receipt of application. The same can be downloaded by the applicant.
3. The permission/ decision to the applicant will be issued on “**First Come First Served**” basis through the Single Window only. However, level playing field will be provided to all political parties & candidates.
4. The location and contact details of the district level single window nodal officer are annexed for guidance of all concerned.

Addr. Chief Electoral Officer
(Signature)
20/03/2024

Copy to Representative of all political parties.

Copy to SPNO. O/o DG & IG of police, Odisha/ CP, Bhubaneswar- Cuttack/all DEOs/ all SPs/ all ROs of ACs for information and necessary action. The DEOs are requested to organise training programme of all concerned officers at district level.

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Contact Details of the Single Window Cells				
Sl. No.	District	Address of Single Window Cell	Name & Designation of Nodal Officer	Mobile No.
1	Angul	3rd Floor, Collectorate, Angul	Jayakrushna Patra, OAS-1 (JB) Dy. Collector, Collectorate, Angul	7008618475
2	Balasore	Ground Floor, Collectorate,Balasore	Saikrushna Jena,Asst.Collector,Collectorate,Bal asore	7978688704
3	Bargarh	Collectorate, Bargarh	Ipsita Mishra, OAS-I (JB), Deputy Collector, Collectorate, Bargarh	9437882311
4	Bhadrak	Collectorate, Bhadrak	Tanmita kar, DC Bhadrak	9437712359
5	Bolangir	Collectorate, Balangir ,Infront of Town Police Station, Balangir, Odisha 767001	Sri Prashanta Kumar Mohapatra, OAS-JB, Collectorate, Balangir	9040133440
6	Boudh	2nd Floor, Collectorate, Boudh	Sri Surjya Narayan Behera, DWO, Boudh	7077342163
7	Cuttack	Collectorate, Cuttack	Pragnya Parmita Thatoi, OAS, JB	9937396145
8	Deogarh	Collectorate,Deogarh	Sh. Suryakanta Bariha	8917334624
9	Dhenkanal	Collectorate, Dhenkanal	Sudipta Kumar Sahoo, ORS, Asst. Collector, Collectorate, Dhenkanal	9439440072
10	Gajapati	District Election Office, Collectorate, Gajapati	Sri Rajendra Majhi, OAS (SAG) Special Land Acquisition Officer	
11	Ganjam	Old Collectorate, Nizarat Conference Hall, Ganjam, Chatrapur	Bhabatosh Mallik, OAS, Dy. Collector, Collectorate, Ganjam	9778348315
12	Jagatsinghpur	Sub-Collector Office, Jagatsinghpur	Truptimayee Pradhan, O.A.S.-A(JB), Deputy Collector, Sub-Collector Office, Jagatsinghpur	7008912019
13	Jajpur	Collectorate, Jajpur	Sahebram Baskey, Deputy Collector, Jajpur	7008793054
14	Jharsuguda	Collectorate, Jharsuguda, Pin- 768204	Ms. Chandni, OAS (SB), Deputy Collector	7205872731
15	Kalahandi	Collectorate Kalahandi	Miss Mamta Das , Assistant collector , Collectorate	8851510099
16	Kandhamal	Collectorate, Kandhamal, Phulbani, PIN-762001	Ms. Mandakini Pradhan, ORS, Asst. Collector, Collectorate, Kandhamal	7608076657
17	Kendrapara	Collectorate, Kendrapara,Pin- 754211	Ms Pallavi Priyadarshini, Deputy Collector, Kendrapara	8328814705
18	Keonjhar	District Election Office, Keonjhar	Prabir Kumar Deo, District Welfare Officer, Keonhar	7008696291
19	Khurda	District Election Officer, Khordha , Pin- 752056	Miss Sritapa Mishra, Dy.Collector	9583647576

Contact Details of the Single Window Cells				
Sl. No.	District	Address of Single Window Cell	Name & Designation of Nodal Officer	Mobile No.
20	Koraput	District Election Office, Collectorate, Koraput	Sri Debendra Kumar Rout, OAS -A (SB) Deputy Collector, Collectorate, Koraput	8327763987
21	Malkangiri	District Election Office, Collectorate, Malkangiri	Sri Sanjeeb Kullu, OAS-A(JB), Deputy Collector, Collectorate, Malkangiri	9337339341
22	Mayurbhanj	Room No. 2, District Election Office, Mayurbhanj, Baripada	Dinamani Naik, OAS-A(SB), Tahasildar, Baripada	9777335480
23	Nabarangpur	District Election Officer, Nabarangpur At/Po-Majhiguda, Dist- Nabarangpur Pin-764059	Manoj Kumar Mohanty, OAS(JB) Deputy Collector, Collectorate, Nabarangpur	8114832212
24	Nayagarh	Collectorate, Nayagarh	Tapati Raj, OAS, Dy. Collector, Collectorate, Nayagarh	9438581598
25	Nuapada	Collectorate, Nuapada	Anjali Majhi, OAS-A (JB), Dy. Collector, Nuapada	89173 00722
26	Puri	Office of CDO-cum-EO Zilla Parishad, Puri	Bibekananda Sahoo, OAS-A(JB), Dy. Collector, Collectorate, Puri	7008367412
27	Rayagada	Collectorate, Rayagada	Smt Jayantimala Naik, Asst. Director (Planning), Rayagada	7008284665
28	Sambalpur	Collectorate Building, Sambalpur	Sri Suryakanta Baral, ORS, Asst. Collector (Nizarat), Collectorate, Sambalpur	7008287559
29	Subarnapur	Collectorate, Subarnapur	Satyabhama Kanhar, Asst Collector, Collectorate, Subarnapur	7656071966
30	Sundargarh	Collectorate, Sundargarh, Pin-770001	Kaustuva Sah, Asst. Collector, Collectorate, Sundargarh	9938905346